

## MORRIS CENTRAL SCHOOL BOARD OF EDUCATION

**Date of Meeting:** August 20, 2020

**Kind of Meeting:** Regular

**Board Members Present:** Wendy Moore, Mary Dugan, Emily Boss, Michael Walling

**Board Member Absent:** Russell Tilley

**Others Present:** Matthew Sheldon, Superintendent; Principal Katharine Smith

The meeting was called to order by President, Wendy Moore at 6:31 p.m.

The minutes of the re-organizational meeting of July 14, 2020 was approved as presented on the motion of Mary Dugan, seconded by Michael Walling, and carried 4-0.

The minutes of the regular meeting of July 14, 2020 was approved as presented on the motion of Michael Walling, seconded by Emily Boss, and carried 4-0.

**Correspondence:** Wendy Moore shared thank you notes from Elizabeth Ilarraza, Lincoln Waffle, Scott Strain, and several from Monica Dugan (BOE member, Mary Dugan's daughter).

Matthew Sheldon shared a thank you note from Jessica Walling (BOE member Michael Walling's daughter) with the Board.

**Public Comment:** None

### **Superintendent's Reports:**

Matthew Sheldon talked to the Board about the Superintendent's Written Directive which covers any possible changes that would have to be made to the Code of Conduct because of COVID-19. Students cannot say it is not in the Code of Conduct and it covers other people coming into the school. It will be put on the website.

Matthew Sheldon talked to the Board about the virtual Town Hall Meetings for parents. Mr. Sheldon outlined our re-opening plans for the parents. There were three meetings held as required by the State.

Matthew Sheldon discussed the re-opening plan with the Board. At this point, we are planning a hybrid schedule. All students will attend in-school classes. One group will be in school Monday and Tuesday and the other group will be in school Thursday and Friday. Wednesday will be used as a thorough cleaning day and a day the teachers can meet virtually with students. There wasn't enough room in each classroom to bring all the students back five days a week. We are still getting in all the masks and safety supplies that are required. White spots have been painted on the hallway floors and the sidewalks to show the students the spacing required for social distancing. Masks are required. If a student is showing symptoms of COVID-19 they will be taken to an isolation room. Kasha Baker will assess the student. If the student has the symptoms of COVID they will be sent home. They will be out of school for 10 days unless they test negative for COVID or a doctor has diagnosed them with a different illness or infection. BOCES is looking at all the programs; most classes are four days a week. Students will be transported to BOCES.

### **Principal's Reports:**

Katharine Smith talked to the Board about staffing. The music position has been re-posted. The Library position is on hold for the time being. Two certified people applied but did not respond to emails or phone calls. We are hiring two permanent substitutes and may add a third one. We are down a bus driver. Five applied but none had a CDL license. John Tol is interviewing two candidates for cleaner tomorrow. Three bus drivers and Rhoda Flint are willing to help the maintenance department part-time.

Katharine Smith talked to the Board about the Re-Opening Sub Committees. There were several sub-committees that helped research recess games that the students can do socially distanced, looked at staggered schedules so all the students were not in the hall at the same time, how to set up lockers to



keep the students spaced out, and many other items in order for school could start with students in the classrooms.

**Be It Resolved** upon recommendation of the Superintendent, that the Board of Education of the Morris Central School District approve the following:

**The following business items 1 through 10 were approved as presented on the motion of Mary Dugan, seconded by Michael Walling, and carried 4-0:**

1. Approval of Warrants #1, 2, 3, 4, 5, 6, 7, 8, and 9, as presented.
2. Approval of the Treasurer's Report for the month of May 2020, as presented.
3. Approval of the Central Treasurer's Reports for the months of June and July 2020 and the Trial Balance for the 2019-2020 school year, as presented.
4. **Be It Resolved** that the Board of Education of the Morris Central School District approves the Budget Transfer Report, retroactive to June 30, 2020, as attached. (See Attachment #1)
5. **Be It Resolved** that the Board of Education of the Morris Central School District approves the sale of the 2013 Chevy Suburban to Michael Walling in the amount of \$8,001. (Mr. Walling is a member of the Board of Education for the Morris Central School District.)
6. **Be It Resolved** that the Board of Education of the Morris Central School District approves the Memorandum of Understanding between the Morris Central School District and the Morris Educational Support Staff Association allowing Susan Kleinschmidt to receive her unused sick days. Mrs. Kleinschmidt resigned effective July 7, 2020 for the purpose of retirement, as attached. (See Attachment #2)
7. **Be It Resolved** that the Board of Education of the Morris Central School District approves the Tax Warrant for the 2020-2021 school year in the amount of \$3,080,824. The amount of the Library Tax is \$57,785, as attached. (See Attachment #3)
8. **Be It Resolved** that the Board of Education of the Morris Central School District approves the Final As-7 Contract for the 2019-2020 BOCES Education Services at a cost of \$1,361,096.93, retroactive to July 27, 2020, as presented.
9. **Be It Resolved** that the Board of Education of the Morris Central School District authorizes Superintendent, Matthew Sheldon to use the Superintendent's Written Directive for COVID-19 Health Precautions for your Code of Conduct as follows:

All people who enter school property, which also includes school vehicles, or attend school sponsored events are directed and required to follow the District's Re-opening Plan and written protocols. The plan and written protocols can be found on the Morris Central School website: [www.morriscsd.org](http://www.morriscsd.org). This includes, but is not limited to, any requirements to wear face masks, wash hands, maintain social distancing, permit temperature checks, and answer screening questionnaires. Failure to follow the Plan or protocols, as well as failure to follow the directive of an appropriate school official relating to following the Plan or protocols, may result in a person being refused entrance, or an administrator directing the person to leave school property or event. It may also result in further consequences as follows:

- for all people, the District may contact law enforcement for trespass where the person refuses to leave school property as directed, as well as for any other violations committed:
- for students, discipline pursuant to the District's Code of Conduct for insubordination, endangering the health, safety, or welfare of others, as well as other applicable violations of the Code of Conduct:
- for parents and other visitors, ban on attending school events as well as consequences pursuant to the Visitor's Code of Conduct:
- for school personnel formal discipline, up to and including termination.



10. Approval of Warrant #10, as presented.

**The following personnel items 1 through 8 were approved as presented on the motion of Michael Walling, seconded by Emily Boss, and carried 4-0:**

1. Approval of the extended maternity leave for Emily Thomsen from September 14 through October 2, 2020. Mrs. Thomsen will be using 15 sick days.
2. Approval of the resignation of Lucy Kunz as a permanent substitute, effective August 3, 2020.
3. Approval of the resignation for the purpose of retirement of Susan Kleinschmidt as a regular-run bus driver, retroactive to July 7, 2020.
4. Approval of rescinding the offer to Kristina Jackson as a probationary vocal music teacher. Ms. Jackson was approved by the Board on July 14, 2020, but has not signed her contract.
5. Approval of the following people to work part-time for the maintenance department. Victor Lasher, Fred Schwarzhans, and Edwin Stevens. They will be paid \$12.50 per hour.
6. Approval of Leona Crane as a permanent substitute starting September 2, 2020 for the 2020-2021 school year. Ms. Crane will receive \$126.58 per diem (3 years' experience). Ms. Crane is eligible for single insurance with a 20% contribution.
7. Approval of Lindsey Laing as a permanent substitute starting September 2, 2020 for the 2020-2021 school year. Ms. Laing will receive \$118.74 per diem (1 year experience). Ms. Laing is eligible for single insurance with a 20% contribution.
8. Approval of Rhoda Flint as a substitute cleaner for the 2020-2021 school year. Her rate will be \$12.50.

**Public Comment:** None

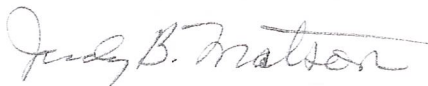
The Board went into executive session at 7:23 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and CSE/CPSE on the motion of Michael Walling, seconded by Mary Dugan, and carried 4-0.

The Board came out of executive session at 8:03 p.m. on the motion of Emily Boss, seconded by Mary Dugan, and carried 4-0.

On the motion of Michael Walling, seconded by Emily Boss, and carried 4-0: the IEP's of the specified CSE/CPSE students' plans 3041, 2886, 2897, 2566, 3055, 2616, 2995, 3001, 3000, 2744, 2905, 2955, 2953, 2574, 2759, 2680, 2998, 2677, 2759, 2680, 2611, 3023, 2404, 2985, 2905, 2955, 2953, 2261, 2676, 2352, 2926, 2927, 2928, 2352, 2442, 2443, 2578, 2678, 2690, 2541, 2540, 3133, 2566, 2611, 3023, 3001, 3000, 2616, 2897, 2886, 2443, 2759, 2680, and 3085 were approved as presented. Students' Individual Education Plans (IEP) was viewed online, in executive session, on an as needed basis.

The Board adjourned at 8:04 p.m. without further discussion on the motion Michael Walling, seconded by Mary Dugan, and carried 4-0.

Respectfully submitted,



Judy B. Matson  
District Clerk

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Motion made by Mary Dugan Seconded by Michael Walling  
Resolved

To the collector of Morris school district No. 1 Town(s) of Morris,  
New Lisbon, Pittsfield, and Laurens County(ies) of Otsego  
New York State.

You are hereby commanded:

1. To give notice and start collection on September 1, 2020  
(in accordance with the provisions of \_\_\_\_\_ Date  
Section 1322 of the Real Property Tax Law)
2. To give notice that tax collection will end on October 31, 2020  
Date
3. To collect taxes in the total sum of \$3,080,824 in the same manner that  
collectors are authorized to collect town and county taxes in accordance with the  
provisions of Section 1318 of the Real Property Tax Law.
4. To collect taxes in the total sum of \$57,785 and pay over such monies to the trustees of  
the Village Library of Morris.
5. To make no changes or alterations in the tax warrant or the attached tax rolls but shall  
return the same to the Board of Education. The board may recall its warrant and tax roll  
for corrections of errors or omissions in accordance with the provisions of Section 1316  
of the Real Property Tax Law.
6. To forward by mail to each owner of real property listed on the Tax rolls within ten days  
after the start of collection a statement of taxes due on his property on press-numbered  
tax bill forms provided by the school district in accordance with the provisions of Section  
922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the  
office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on  
the school tax rolls in accordance with provisions of sections 540 and 544 of the Real  
Property Tax Law.
7. To receive from each of the taxable corporations and natural persons the sums listed on  
the attached tax rolls without interest penalties when such sums are paid before the end of  
the first month of the tax collection period. To add two per cent interest penalties to all  
taxes collected during the second month of the tax collection and to add three per cent  
interest penalties to all taxes collected during any part of the third month of the tax  
collection period and to account for such sums as income due the school district.
8. To issue press-numbered receipts only on forms provided by the school district in  
acknowledgment to receipt of payments of taxes and to retain, preserve and file exact  
carbon copies of all such receipts issued as required by Section 987 of the Real Property  
Tax Law.

9. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at the time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts collected and the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 940, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the members of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 318, subdivision 2 of the Real Property Tax Law.

Ayes 4

Nays 0

Motion Carried

Judy B. Matson 5/21/20  
Judy B. Matson, District Clerk Date



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# MEMORANDUM OF AGREEMENT

BY AND BETWEEN

THE

MORRIS EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION

AND THE

MORRIS CENTRAL SCHOOL DISTRICT

Susan Kleinschmidt Retirement

Based on the specific facts surrounding Ms. Kleinschmidt's notice of retirement, the parties hereby agree to the following:

- Ms. Kleinschmidt shall have an effective date of resignation for the purpose of retirement effective July 7, 2020.
- Ms. Kleinschmidt shall be eligible to be compensated for unused sick leave days pursuant to Article 17 of the Collective Bargaining Agreement.

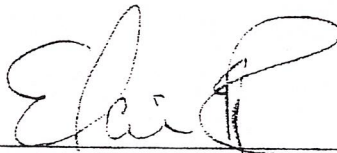
Dated: July 21, 2020



Morris Central School District

By: Mathew Sheldon, Superintendent

Dated: July 21, 2020



Morris Educational Support Personnel Association

By: Elaine Parker, President

# Morris Central School District

## Budgetary Transfers

As of 6/30/2020

Transfer of \$1,001 or greater (Board Approval Required)		
Transfer From:	Transfer To:	Explanation
A1010-400	A1010-450	Additional purchase of office supplies
A1060-400	A1010-450	Additional purchase of office supplies
A1320-400	A1310-490	Increase Business Office Support
A1670-490	A1430-490	Additional Advertising Fees-Personnel
A1620-400	A1620-200	To Purchase Cleaning Equipment & Convection Oven
A1620-450	A1620-490	Increase BOCES Services
A1670-490	A1670-410	Additional Postage-Ballots
A1620-400	A1680-490	Increase BOCES Services
A1325-160	A2020-160	Office Clerk
A2110-490	A2060-490	Increase Staff Development need.
A2110-120	A2110-150	Salaries not budgeted for this Account Code
A2110-130	A2110-200	Additional Chromebook Purchases
A2110-120	A2110-400	Additional Graduation Related Expenses
A2110-120	A2110-450	Additional Materials and Supplies purchased
A2110-120	A2110-470	Additional Tuition Costs
A2250-400	A2250-450	Additional Materials and Supplies purchased
A2250-490	A2330-490	Additional BOCES Services
A2110-120	A2610-460	Additional Elementary Library Materials
A2110-490	A2610-490	IT Equipment Purchased through BOCES
A2110-160	A2610-490	IT Equipment Purchased through BOCES
A2110-120	A2630-220	IT Equipment Purchase
A2110-160	A2805-160	Office Assistant
A2110-160	A2810-150	Health Insurance Buyout-Guidance
A2110-160	A2810-160	DDC Stipend
A5510-450	A5510-400	Bus Maintenance Contract
A5510-161	A5510-400	Bus Maintenance Contract
A5510-160	A5530-200	Sanitization Equipment
A5510-160	A5530-450	Additional Materials & Supplies
A9030-800	A9040-800	Additional Worker's Comp Costs
A9030-800	A9050-800	Additional Unemployment Insurance Costs
A9060-800	A9711-600	Additional Serial Bond Principle
A9020-800	A9711-700	Additional Serial Bond Interest

Approved by the Board of Education on its meeting on: Aug. 20, 2020 - Retroactive to 6/30/2020

District Clerk: Jeff B. Malson

Date: 8/25/2020

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